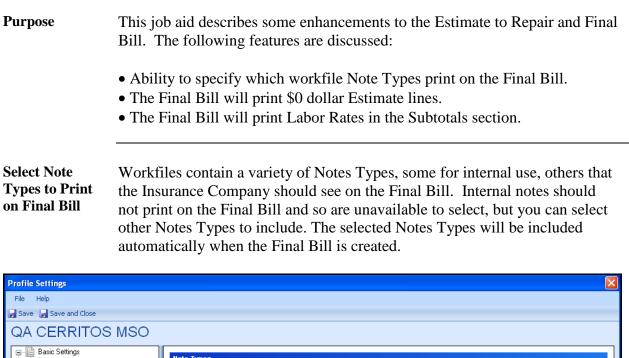


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Job Aid: Estimate Final Bill Features



QA CERRITOS MSO					
Basic Settings	Note Types				
Note Types	🖉 Edit 👔	Print 🛕 Print Preview 🛛 📲 Export to	2SV		
Priority Flags	Active	Category	Type Viewable by Customers	Print on Final Bill	
Required Fields	×	Status Update	Delivery Date Change	✓	
💼 🗁 Repair Management	×	✓ Incoming Communication Incoming Miscellane			
	×	Incoming Communication	Insurance Called	×	
	×	Internal Memo	Miscellaneous Note		
	×	Outgoing Communication	Outgoing Miscellane	~	
<i>Note:</i> Customers	4	Status Update	Parts Update	~	
may see a different	· · · ·	Internal Memo	Parts Update Memo		
set of options here	×	Incoming Communication	Rental Co. Called In	~	
based on set up.	∢ ✓	Status Update	Status Update	¥	
based on set up.	×	Internal Memo	Supplement Approved	3	
	×	Internal Memo	Supplement Submitted		
	¥	Outgoing Communication	Updated Rental	~	

Use the steps below to modify the Repair Facility Profile to specify which Notes Types will print on the Final Bill:

Step	Action			
1	Go to Configure > Profiles and open the Repair Facility Profile			
	(or Repairer Profile if MSO). The Profile opens.			
2	Go to Basic Settings and click on Notes Types as shown above.			
3	Click Edit to open the Notes Types screen.			

Continued on next page



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Job Aid: Estimate Final Bill Features, Continued

Select Note Types to Print on Final Bill (continued)

	Types Add	Use Add to cre new Notes Typ						
*	Added lines ca	nnot be edited or deleted onc	e saved.			1		
	Active Category Type Viewable by Customers Print on Final Bill							
•		Outgoing Communication	Called Insurance Co.			-		
	Image: A start of the start	Outgoing Communication	Called Vendor		₩			
	Image: A state of the state	Outgoing Communication Contacted Customer		 Image: A set of the set of the				
	Image: A state of the state	Incoming Communication	Customer Called In	 Image: A start of the start of				
	Image: A state of the state	Status Update	Delivery Date Change			_		
	Image: A state of the state	Incoming Communication Incoming Miscellaneous				=		
	Image: A state of the state	Incoming Communication Insurance Called						
	Image: A state of the state	Internal Memo Miscellaneous Note						
	Image: A state of the state	Outgoing Communication Outgoing Miscellaneous						
	Image: A state of the state	Status Update Devte Update						
	Image: A state of the state	Internal Memo Incoming Communication Incoming Communication		es 🔒				
	Image: A state of the state			ed.				
	Image: A state of the state	Status Update						
	Image: A state of the state	Internal Memo	Supplement Approved					
	Image: A state of the state	Internal Memo	Supplement Submitted			*		
					🗸 ок	Cancel		

Step	Action
4	Use the checkboxes in the Print on Final Bill column to
	select/deselect Notes Types that will print on the Final Bill.
5	Click OK when finished.
6	Save the Profile to save your selections.

Any notes in the Workfile that are in the selected Categories will print on the Estimate to Repair and Final Bill.

Estimate to
Repair and
Final Bill
PrintoutsThere are occasions that \$0 lines are added to the estimate. For example,
when you want to put a Promise Date on the estimate. The Final Bill will
print those \$0 lines. It will also include any Labor Rates in the totals sections
as shown in the example below.

Continued on next page



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Job Aid: Estimate Final Bill Features, Continued

Estin Repa	ir an									
Final										
Print	outs									
conti	inued	.)								
OA	CE	RRITOS MS	D LOC 1							
-			ite 200, Cerritos, CA	90703			Federal ID):		FED-1234
		65) 562-6813 x68					State ID:			SID-1234
FIION	с. (Э	03) 302 0013 A0(,15				License Nu	mber:		LIC-1234
							BAR:			BAR-1234
RO Nu	umbei	r: 15545								
				Final Bill						
Custon	ner:	I	nsurance:	Adjuster:			Esti	mator: F	Randy Wi	esman
Richard	ds, Mar	kus		Phone:			Cre	ate Date: (03/01/201	11
				Claim:						
				Loss Date						
				Deductible	9:					
Year:	21	005	Style: 4D H/B	VIN:	UNK			Mileage	In:	
Make:		HEV	Color:		0.110			Mileage		
Model:	А	VEO LS	License:	Job Number:				Vehicle (
			_							
Line	Ver	Operation	Descriptio	n	Qty	Extended Price \$	Туре	Labor	Туре	Paint
1	E01		*** PROMISE DATE 3/21/20	011***	1	0.00T				
2	E01		HOOD		1	508.97	OEM	1.2	Body	2.4
3	E01	Remove/Replace	Hood Add for Clear Coat			500.97	OEM	1.2	ουυγ	1.0
4 6	E01 E01		Add for Underside(Comple	ata)						1.0
8	E01		FENDER	506)						
9	E01	Remove/Replace	RT Fender		1	198.32	OEM	1.5	Body	2.0
10	E01		Overlap Major Adj. Panel		-				,	(0.4)
11	E01		Add for Clear Coat							0.3
12	E01		Add for Edging							0.5
		Estimate Totals Discount		ts Markun:	Markup \$ Rate \$		Total Hours			Total \$
		Parts	Discount		r	*				708.65
	1	Labor, Body				0.00		2.7		0.00
		Labor, Refinish				0.00		7.0		0.00
		Subtotal								708.65