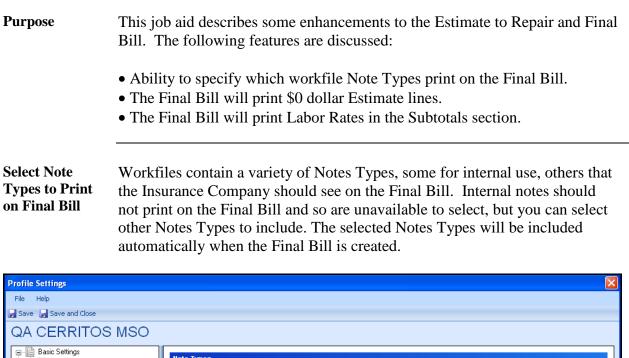


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## Job Aid: Estimate Final Bill Features



QA CERRITOS MSO					
Basic Settings	Note Types				
Note Types	🖉 Edit 👔	Print 🛕 Print Preview 🛛 📲 Export to	2SV		
Priority Flags	Active	Category	Type Viewable by Customers	Print on Final Bill	
Required Fields	×	Status Update	Delivery Date Change	✓	
💼 🗁 Repair Management	×	✓ Incoming Communication Incoming Miscellane			
	×	Incoming Communication	Insurance Called	×	
	×	Internal Memo	Miscellaneous Note		
	×	Outgoing Communication	Outgoing Miscellane	<b>~</b>	
<i>Note:</i> Customers	4	Status Update	Parts Update	<b>~</b>	
may see a different	· · · ·	Internal Memo	Parts Update Memo		
set of options here	×	Incoming Communication	Rental Co. Called In	<b>~</b>	
based on set up.	∢ ✓	Status Update	Status Update	¥	
based on set up.	×	Internal Memo	Supplement Approved	3	
	×	Internal Memo	Supplement Submitted		
	¥	Outgoing Communication	Updated Rental	~	

Use the steps below to modify the Repair Facility Profile to specify which Notes Types will print on the Final Bill:

Step	Action			
1	Go to <b>Configure &gt; Profiles</b> and open the <b>Repair Facility Profile</b>			
	(or <b>Repairer Profile</b> if MSO). The Profile opens.			
2	Go to <b>Basic Settings</b> and click on <b>Notes Types</b> as shown above.			
3	Click Edit to open the Notes Types screen.			

Continued on next page



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## Job Aid: Estimate Final Bill Features, Continued

Select Note Types to Print on Final Bill (continued)

	<b>Types</b> Add	Use Add to cre new Notes Typ						
*	Added lines ca	nnot be edited or deleted onc	e saved.			1		
	Active Category Type Viewable by Customers Print on Final Bill							
•		Outgoing Communication	Called Insurance Co.			-		
	Image: A start of the start	Outgoing Communication	Called Vendor		<b>₩</b>			
	Image: A state of the state	Outgoing Communication Contacted Customer		<ul> <li>Image: A set of the set of the</li></ul>				
	Image: A state of the state	Incoming Communication	Customer Called In	<ul> <li>Image: A start of the start of</li></ul>				
	Image: A state of the state	Status Update	Delivery Date Change			_		
	Image: A state of the state	Incoming Communication Incoming Miscellaneous				=		
	Image: A state of the state	Incoming Communication Insurance Called						
	Image: A state of the state	Internal Memo Miscellaneous Note						
	Image: A state of the state	Outgoing Communication Outgoing Miscellaneous						
	Image: A state of the state	Status Update Devte Update						
	Image: A state of the state	Internal Memo Incoming Communication Incoming Communication		es 🔒				
	Image: A state of the state			ed.				
	Image: A state of the state	Status Update						
	Image: A state of the state	Internal Memo	Supplement Approved					
	Image: A state of the state	Internal Memo	Supplement Submitted			*		
					🗸 ок	Cancel		

Step	Action
4	Use the checkboxes in the <b>Print on Final Bill</b> column to
	select/deselect Notes Types that will print on the Final Bill.
5	Click <b>OK</b> when finished.
6	Save the Profile to save your selections.

Any notes in the Workfile that are in the selected Categories will print on the Estimate to Repair and Final Bill.

Estimate to<br/>Repair and<br/>Final Bill<br/>PrintoutsThere are occasions that \$0 lines are added to the estimate. For example,<br/>when you want to put a Promise Date on the estimate. The Final Bill will<br/>print those \$0 lines. It will also include any Labor Rates in the totals sections<br/>as shown in the example below.

*Continued on next page* 



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## Job Aid: Estimate Final Bill Features, Continued

Estin Repa	ir an									
Final										
Print	outs									
conti	inued	.)								
OA	CE	RRITOS MS	D LOC 1							
-			ite 200, Cerritos, CA	90703			Federal ID	):		FED-1234
		65) 562-6813 x68					State ID:			SID-1234
FIION	с. (Э	03) 302 0013 A0(	,15				License Nu	mber:		LIC-1234
							BAR:			BAR-1234
RO Nu	umbei	r: 15545								
				Final Bill						
Custon	ner:	I	nsurance:	Adjuster:			Esti	mator: F	Randy Wi	esman
Richard	ds, Mar	kus		Phone:			Cre	ate Date: (	03/01/201	11
				Claim:						
				Loss Date						
				Deductible	9:					
Year:	21	005	Style: 4D H/B	VIN:	UNK			Mileage	In:	
Make:		HEV	Color:		0.110			Mileage		
Model:	А	VEO LS	License:	Job Number:				Vehicle (		
			_							
Line	Ver	Operation	Descriptio	n	Qty	Extended Price \$	Туре	Labor	Туре	Paint
1	E01		*** PROMISE DATE 3/21/20	011***	1	0.00T				
2	E01		HOOD		1	508.97	OEM	1.2	Body	2.4
3	E01	Remove/Replace	Hood Add for Clear Coat			500.97	OEM	1.2	ουυγ	1.0
4 6	E01 E01		Add for Underside(Comple	ata)						1.0
8	E01		FENDER	506)						
9	E01	Remove/Replace	RT Fender		1	198.32	OEM	1.5	Body	2.0
10	E01		Overlap Major Adj. Panel		-				,	(0.4)
11	E01		Add for Clear Coat							0.3
12	E01		Add for Edging							0.5
		Estimate Totals Discount		ts Markun:	Markup \$ Rate \$		Total Hours			Total \$
		Parts	Discount		r	*				708.65
	1	Labor, Body				0.00		2.7		0.00
		Labor, Refinish				0.00		7.0		0.00
		Subtotal								708.65